

TERMS AND CONDITIONS APPLICABLE TO APPLICATIONS TO THE TENON CLEARWOOD EMPLOYEE EDUCATION TRUST (EEF) RELATIVE TO STUDIES TOWARDS TERTIARY (POST HIGH SCHOOL) QUALIFICATIONS

- Definition of “permanent” employees - employee applicants must be employed on permanent employment agreements with Tenon Clearwood Ltd Partnership in New Zealand. Applications from individual contractors and employees engaged on fixed term, casual or such other employment terms will be considered at the discretion of the Trustees of the Tenon Clearwood Employee Education Trust (EEF).
- Definition of “Dependant” - a dependant is defined as a member of a permanent employee’s immediate family who is financially dependent on the employee and/or student loan/s for their day-to-day needs i.e. food, shelter, clothing, education. A dependant may live away from home for the purpose of undertaking their studies but must remain largely financially dependent on their parent/caregiver and/or student loan/s for their day-to-day needs.
- Applications received by the December closing date each year will be considered at the January meeting of the Trustees each year. Applications received by the June closing date each year will be considered at the August meeting of the Trustees each year.
- Late applications will not be considered.
- All applicants will be notified of the outcome of their application via-email within 7 working days of the date of the EEF meeting at which their application is considered.
- Successful applicants will be required to:
 - produce evidence of confirmed enrolment in a full time course of study prior to scholarship funds being paid out
 - provide the EEF Trustees with an official copy of academic results/grades achieved throughout the academic year
 - sign an agreement in which they will commit to attend lectures, complete assignments by due date, sit required examinations and generally do all that is required of them as a full-time student taking tertiary (post-high school studies).
- Students who are continuing studies towards their first tertiary (post high school) qualification will need to provide copies of satisfactory results/grades for papers studied so far towards their chosen qualification prior to scholarship funds being paid out.
- Students who fail to complete what is required of them as a full-time student, for the entire academic year to which their EEF grant applies, will need to refund to the EEF any grant monies paid.
- Scholarships are awarded at the sole discretion of the EEF Trustees whose decisions are final.